



Madeline Cantrell

Journalism Experience

In High School, Diligent Editor with five years of experience in operating a publication. Polished wordsmith successful writing, editing and proofreading efficiently. High level of proficiency in the Adobe Suite. Effective at time management and multitasking in deadline-driven environment.

Work History

Culver's Restaurant - Team Trainer

08/2020 - Current

- Trained new employees in specific job requirements.
- Delivered feedback to decision-makers regarding employee performance and training needs.
- Created and deployed successful strategies to boost restaurant performance, streamline food prep processes and reduce waste.
- Delivered in-depth training to workers in food preparation and customer-facing roles to promote strong team performance.
- Demonstrated new products, procedures and techniques to employees.
- Greeted customers with smile and provided friendly service to professionally handle every need.
- Set positive example for team members by providing high-quality, efficient service.
- Taught new team members correct procedures for all areas of operations.

Starbucks, Barista - Partner

07/2021 - 09/2021

- Provided outstanding service to all individuals, promoting effective and lasting business relationships.
- Observed corporate rules and regulations and safety procedures.

Political Experience

✉ mcantrell2003@gmail.com

☎ (816) 448-1878

📍 Norman, OK 73072

Website, Portfolio, Profiles

- <https://linktr.ee/mcantrell2003>
- https://www.instagram.com/maddy_casual/
- <https://sites.create.ou.edu/madelinemcantrell/>

Skills

- Performance monitoring
- Graphic Design
- Adobe Photoshop
- Teamwork
- Social Media
- Event Execution
- Information gathering and analysis

Education

Expected in 05/2025

University of Oklahoma

Norman, OK

Bachelor of Arts: Journalism & Political Science

- Member of Alpha Gamma Delta Sorority
- Vice President of Philanthropy of Alpha Gamma Delta for 2023

Conducted, organized, and ran personal campaign for student congress.
Worked on a multitude of committees, including Campus Outreach Safety and Concerns Committee and Congressional Administration Committee.
Worked as a freshman liaison for the OIL House of Representatives spring of 2023, in addition to role as Assistant Floor Leader and Committee Chair.
Proficient in both Masons and Roberts rules of parliamentary procedure.

- Director of Communications for 2022
- Treasurer of Oklahoma OIL Delegation
- Assistant Floor Leader of OIL House of Representatives, Fall 2022, Spring 2023
- Awarded Runner Up Best House Delegate, OIL House of Representatives, Fall 2022
- Appointed Director of Communication for Alpha Gamma Delta
- Member of SPJ and AWSM
- Received Distinguished Scholar Scholarship
- Communications District Representative of the University of Oklahoma's Undergraduate Student Congress
- Member of OU Club Volleyball
- Member of OU Club Lacrosse

05/2021

Lee's Summit West High School

Lee's Summit, Missouri

High School Diploma

- Received Distinguished Scholar Scholarship
- Elected Captain of Women's Lacrosse Team
- Elected President of Model United Nations
- Appointed to Student Paper Editorial Staff
- Awarded Most Distinguished Journalist at YAG State Convention
- Member of National Honors Society
- Continuing education in Journalism and Political Science